



FOREIGN AFFAIRS MANUAL

VOLUME 1 – Organization and Functions

Transmittal Letter: ORG-76

Date: April 2, 1999

1 FAM 210 BUREAU OF ADMINISTRATION (A)

MAJOR CHANGES

1. The acronym for the Office of Support Planning is now A/OPR/SP (1 FAM 213.2).
2. The acronym for the Office of Support Planning's Projects Management Staff is now A/OPR/SP/P (1 FAM 213.2, paragraph e).
3. 1 FAM 211 Exhibit 211.3 has been revised to show the following changes in the Bureau of Administration's organizational structure: the addition of the Office of General Services Management (A/OPR/GSM) and the Office of Facility Management Services (A/OPR/FMS); and the deletion of the Office of Facilities Management and Support Services (A/OPR/FMSS).
4. Revisions since the last update appear in italics. Other than formal titles, the italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.
5. Officers are reminded that Department-issued materials not codified in the ***Foreign Affairs Manual*** or its supplemental ***Foreign Affairs Handbook*** series generally have no regulatory validity (see 2 FAM 1115.2).

FILING INSTRUCTIONS FOR PAPER COPIES

1. Remove and destroy the text of the old 1 FAM 210 (issued under TL:ORG-73, dated 03-12-1999; 58 pages) and replace it with the attached revised 1 FAM 210 (TL:ORG-76, dated 04-02-1999; 58 pages).
2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:ORG-76, and initial.

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(A/EX)